**YOUR NAME**

Full Address

Email: xxxxxxxxxxxxx, Mobile: xxxxxxxx, Tel: xxxxxxxxxxxxx

LinkedIn: xxxxxxxxxxxxxxxx

**Professional Summary:**

An experienced Treasury Accountant and a highly motivated individual used to working in pressurised environments. Possessing a clear, logical and a practical approach to problem solving with a drive to see tasks through to completion.

Key strengths include: financial/treasury accounts, vat returns compliance, budget preparation, balance sheet control, updating of policies and procedure updates, cash flows.

IT/System Skills:

* Oracle
* SAP Accounts
* Access Dimensions
* SAGE Line 200
* TMS Sungard
* Microsoft Office

**Work Experience:**

**Treasury Accountant Telecoms Company, London Oct 2018 to Present**

*Managing a team of five employees with responsibility across a range of Treasury activities including:*

* Cash forecasting for the group
* Consolidation and reporting of group cash performance at board level
* Currency hedging and financing of supply chain through to payment management
* FX risk identification and risk mitigation
* Group bank administration from payments through to mandates
* Managing intercompany loans as well as external funding arrangements
* Providing information for the budgeting process and supporting documentation regarding the balance sheet and cashflow

Key achievements:

* Implemented and rolled out new treasury procedures to the entire group in order to standardize the process
* Restructure of cash forecasting process to allow for analysis and variance reporting
* Automation of both the payroll and reconciliation process

**Treasury Accountant**

**FTSE 100 Company, London Jan 2016 to Sept 2018**

* Cash forecasting for the group and supporting the cash flow cycle via various funding methods
* Control of balance sheet and intercompany accounts related to cash or group activities
* Key contact for Banks and brokers to ensure process efficiency
* Managing intercompany loans as well as external funding arrangements.
* Providing information for the budgeting process and supporting documentation regarding the balance sheet and cashflow

Key achievements:

* Implementation of new foreign payment methods saving the company 3% on foreign currency payments
* Roll out of new cash forecasting models to provide more accurate information
* Managed the implementation of cash and funding targets

**Junior Cash Management Accountant**

**Leisure Company, London Jul 2012 to Dec 2015**

* Carried out the cash flow forecasting for the company
* Responsible for payment approvals and preparation
* Preparation of cash flow reports for Senior Management

Key achievements:

* Helped to put in place streamlined cash forecasting procedures and rolled this out to the group
* Streamlining of the Cash management, AP handover process

**Education & Qualifications**

Certificate in Treasury (Association of Corporate Treasurers) 2018 – To date

BSc Accounting – First Class Honours atN/AUniversity 2008 - 2012

A Levels: Math’s A, Economics B, Geography C (N/A College) 2007